

**Fiscal Year 2025-26 Value-Based Incentives
Building Performance and Risk Metrics (1-A)
Data Aggregation Implementation Training-Frequently Asked Questions
February 12, 2026 | 8:30 am – 12:00 pm**

Submission Requirements

1. What is the deadline for Submission 3?

- **March 31, 2026** is the deadline for Submission 3 under:
 - Option 1 (Data Aggregation Platform Purchase and Initial Implementation + Implementation Completion Plan).
 - Option 2 (Data Aggregation Software Purchase and Implementation plan).
- Please note that late submissions **will not** be accepted.

2. Where are the Submission 3 forms located?

- The forms are located on the [VBI](#) website under [Building Performance and Risk Metrics \(1-A\)](#).
 - [Data Aggregation Implementation Completion Plan \(Option 1\)](#)
 - [Data Aggregation Implementation Plan \(Option 2\)](#)
 - For reference only: [Data Aggregation Purchase and Initial Implementation Criteria \(Option 1\)](#)
- Submission 3 forms for both Option 1 and Option 2 can also be found in the [Box Folder link](#).

3. Under Option 1, how do I submit documentation of the metrics dashboard development?

- Supporting documentation demonstrating that a dashboard has been developed that includes **at least 7 of the 10 required metrics**. **A minimum of 7 metrics** is required to meet the initial implementation criteria for Option 1.
- Documentation must include finished visuals (e.g., graphs, charts, dashboards, etc.)
- Additional details can be found on page 4 of the [Data Aggregation Implementation Completion Plan \(Option 1\)](#).
- Please review the [Data Aggregation Implementation Completion Plan](#) for full details on all components that are required under Option 1.

4. What if my agency planned to submit under Option 1, but realized our data aggregation platform does not meet the criteria? Can we submit under Option 2?

- Provider agencies may submit under either Option 1 or Option 2, depending on the current stage of the data aggregation platform's implementation.
- Please note that submitting under Option 1 when your agency's data aggregation platform does not meet the required criteria will require your agency to complete the Option 2 form, which will delay review and payment processing.

5. What happens if my agency submits under Option 1 and does not meet the required initial implementation criteria?

- SAPC will notify your agency if it does not meet the required criteria under Option 1 and does not qualify for the \$40,000 payment.
- There will be the opportunity to resubmit under Option 2 and qualify for the \$15,000 payment. Please note that there will be a one-week deadline to resubmit the required materials under Option 2, and if not met your agency will not qualify for payment.

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Implementation Planning

- 6. For the Implementation Costs Table in the plan templates, should the cost of staff time be included?**
- SAPC encourages provider agencies to include the cost of staff time as part of the implementation costs.
 - The ultimate purpose of this plan is to support your agency in completing the full implementation of a data aggregation platform. Including staff time helps ensure your plan reflects the full scope of work required for successful implementation.
 - Including staff time can also provide a more comprehensive understanding of the true cost of implementing a data aggregation platform and help inform SAPC's future planning around data aggregation initiatives.
- 7. For the Implementation Timeline table in the plan templates, will SAPC hold agencies accountable for the listed project timelines?**
- As part of the incentive, provider agencies are expected to make good-faith efforts to meet their submitted timelines and ensure consistent progress toward full implementation of a data aggregation platform.
- 8. For provider agencies that are using Power BI for their data aggregation platform, what can they submit for proof of purchase?**
- If your agency is using Power BI as your data aggregation platform, the following documentation would suffice:
 - i. If **purchased in FY2025-26**- proof of recent purchase and/or service agreement for Power BI.
 - ii. If **purchased before FY2025-26**, at a minimum, one of the following forms of documentation is required to meet the criteria under Option 1:
 1. Proof of purchase and/or service agreement for the data aggregation platform
 2. Executed contract, service agreement, or scope of work
 3. Proof of payment
 4. Renewal or Subscription Notice
 5. Other (please specify)
 - iii. If Power BI is included as part of a Microsoft package or subscription, provide documentation that Power BI is included.
 - Additional details can be found on page 2 of the [Data Aggregation Implementation Completion Plan \(Option 1\)](#), as well as referenced in the [Data Aggregation Purchase and Initial Implementation Criteria \(Option 1\)](#).

Dashboard Development

- 9. How recent must data be to meet the initial implementation criteria under Option 1 of the VBI?**
- The platform should include data from FY 2025-26 to ensure that data is current and relevant for testing purposes.

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- Ideally, the data aggregation platform would be designed to incorporate data going as far back as feasible in order to provide a complete picture.
- Provider agencies are encouraged to plan for a full fiscal year of data and ensure there are at least six months of data available for testing the implementation.

10. Under Option 1, for the Metrics Dashboard Development table in the Implementation Completion Plan, if a metric has already been met or if you're currently working on the metric, how should they document the start and the end date?

- If a metric has already been completed, indicate "Complete" under the Development Status drop-down menu option on page 4 of the [Data Aggregation Implementation Completion Plan \(Option 1\)](#). Ensure that your agency submits the required supporting documentation.
- If a metric is currently under development, indicate "In-Progress" under the Development Status" drop-down menu option on page 4 of the [Data Aggregation Implementation Completion Plan \(Option 1\)](#). Ensure your agency provides a brief description of the plan to incorporate metrics into the dashboard, including start and end dates. This information can be included on page 4 of the [Data Aggregation Implementation Completion Plan \(Option 1\)](#) in the specified blue section.

11. Is there no need to develop API connections?

- At this time, API connections are strongly encouraged but are not required.
- For long-term planning and dashboard development, provider agencies will be expected to establish API connections for their dashboard.
- APIs are essential for minimizing manual processes and ensuring that data is readily available within a centralized view.

12. Since API connections are not required at this time, would manual uploads (e.g., CSV, excel files, etc.) to the Data Aggregation Platform suffice?

- Yes, uploading a CSV, Excel, or other file types to the data aggregation platform is sufficient to meet the initial implementation criteria. Please ensure the required metrics are clearly displayed and the dashboard meets all of the outlined submission criteria.